

CRA BOARD MEETING
March 5, 2018
7:00 PM

CRA Board Members Present:

Shirley Groover Bryant, Presiding Officer
Tambra Varnadore, Chair
Jonathan Davis, Vice Chair
Tamara Cornwell
Harold Smith
Brian Williams

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Scott Tyler, Chief of Police
Amber LaRowe, Assistant City Clerk

Mayor Bryant open the CRA Board meeting at 7:03 p.m.

1. CRA BOARD AGENDA APPROVAL

Motion: **Mrs. Cornwell moved, Mr. Davis seconded, and the motion carried 5-0 to approve the March 5, 2018 CRA Board Agenda.**

2. PUBLIC COMMENT

None.

3. CRA BOARD CONSENT AGENDA

- A. Minutes: January 8th and February 5th
- B. Resolution 2018-01 Budget Amendment
- C. Store Front Grant 2018-05
- D. Blalock Walters Legal Bills
- E. Notice of Intent
- F. Agreement with Hernando DeSoto for Seafood Festival Sponsorship
- G. Surplus of Property

Motion: **Mrs. Cornwell moved, Mr. Williams seconded, and the motion carried 5-0 to approve the March 5, 2018 CRA Board Consent Agenda with the removal of items E, F, and G for discussion.**

3.E. Notice of Intent Discussion:

Discussion ensued amongst the Board and Mr. Barnebey regarding the escalator that was written. The lease states that an escalator of 3 percent will be applied to the rent at the end of each year; Mr. Williams expressed his displeasure with an escalator each year. Due to the inability to effectively understand if the escalator applies to each individual term or to renewing of the lease after the initial term, the Board asked Mr. Burton to go back to the landlord to seek clarification. They would prefer that there is no escalator during the initial three year term.

A lease agreement will be provided and discussed at the next CRA Board meeting.

Motion: **Mrs. Cornwell moved, Mrs. Varnadore seconded, and the motion carried 5-0 to approve the letter intent and to direct Mr. Burton to obtain clarification regarding the 3 percent escalator.**

3.F. Agreement with the Hernando DeSoto for Seafood Festival Sponsorship Discussion:

Mr. Burton explained that this agreement is the second year. The Foundation makes a contribution of \$5,000 to the CRA for improvements at Sutton and Lamb Park. They donated \$5,000 last year and it is in a separate fund that will be spent on improvements at the Parks once those improvements are decided upon by the Board.

Motion: **Mrs. Varnadore moved, Mr. Davis seconded, and the motion carried 5-0 to authorize the Presiding Officer to sign the agreement with the Hernando DeSoto Seafood Festival for a one-year period.**

3.G. Surplus of Property Discussion:

Discussion ensued on what would be done for parking if/when this area is developed. Mrs. Varnadore is not entirely in favor of development if a majority of the boat ramp parking will be taken away. Attorney Barnebey stated that public parking can be identified in the Invitation to Bid (ITB) before it is sent out and the Board can review it.

Motion: **Mr. Davis moved, Mr. Williams seconded, and the motion carried 5-0 to approve item 3.G. Surplus of Property.**

Mr. Williams discussed the Store Front Grant that was presented on the Consent Agenda. He is not in favor of approving a 50 percent reimbursement for a flat roof that cannot be seen. He opined that this program is for improvements to property that can be visually seen and enhance the corridor and surrounding area. He is not opposed to reimbursement, just not interested in reimbursement of 50 percent.

Motion: **Mr. Williams motioned to reconsider item 3.C. Store Front Grant 2018-05. Motion dies for lack of second.**

Mayor Bryant is not happy with reimbursing a flat roof either and would prefer language incorporated into the Store Front Grant program that is clear as to what is allowed and not allowed and the amounts.

4. 505 5TH STREET WEST RENAMING DISCUSSION

Motion: Mrs. Varnadore moved, Mr. Davis seconded, and the motion carried 5-0 to rename the property at 505 5th Street West to Connor Park.

5. CRA DIRECTOR'S COMMENTS

Mr. Burton discussed the cleaning up of 505 5th Street West and the redevelopment for the site.

6. PRESIDING OFFICER'S COMMENTS

7. CRA BOARD MEMBERS' COMMENTS

Mrs. Cornwell—questioned the pool. Mr. Burton stated that he met with the County about three months ago and a potential CCNA engineer. The County explained that they are starting with a new drawing. There is a meeting on Thursday in Ward 1 and there could potentially be discussion of the pool there. Mr. Burton indicated that the CRA may potentially have input on the design. It was reiterated that the discussion at the County was regarding engineering and design and Mr. Burton will remind the County about the agreed upon design and funding by the City.

Mayor Bryant adjourned the meeting at 8:04 p.m.

Minutes approved: May 7, 2018

James R. Freeman

James R. Freeman
City Clerk